

Family Access Instructions

Once you have logged into Skyward Family Access you will notice a menu on the left side of the screen, which will help you navigate through the system. If you have more than one student in GISD you will choose the student from the drop down menu at the top of the page. You also have a print button at the top of the page that allows you to print pages.

- ✓ The login History Link lists the times and places you have logged into Skyward.
- ✓ The Attendance Link will show you your student's absences and the details of the absences.
- ✓ The Schedule Link shows your student's schedule for the year or the semester.
- ✓ The Food Service Link shows your student's payments and purchases in the cafeteria.
- ✓ The Discipline Link shows any disciplinary offenses your student has been written up for.
- ✓ The Grading Link shows your student's grades. *More on this below.
- ✓ The Student Information Link shows family members, emergency contacts, etc.
- ✓ The messages link shows any messages you have received.

*When you are in the Grading section of Skyward you will notice several options to choose from. If you scroll over to the right you will see the "View Heading Descriptions" button that will explain what each button stands for. To view the most up to date grades your student's teacher has posted and the current average you will choose 1SW for the first Six Weeks, 2SW for the second and so forth. The PR grades are the Progress Report grades that your student received at 3 weeks and will not change. You will also notice at the top of the window that you have tabs for Missing Assignments and Comments. Click on the tab to view that information.