

Multimedia Presentation—Level 1

Your job is to produce a PowerPoint presentation to use in your classroom.

IMPORTANT: This test is to be completed by the teacher without assistance from others

If there is reason to believe that you have behaved unethically in the completion of this project, you may be asked to prepare the documents in the presence of the Evaluator or other third party. ***Using the application Help is encouraged.***

Test Information:

Prepare a presentation using the following guidelines:

- ✿ Create a minimum of 8 slides
- ✿ Follow basic design principles
 - ✿ No more than 6 words per line
 - ✿ No more than 6 lines per slide
 - ✿ Slides need to be logical and connected
 - ✿ Sans Serif Font—Arial, Verdana, Tahoma
- ✿ You may use a design template for the presentation - creativity is encouraged
- ✿ Insert a picture on one slide
- ✿ Insert a haiku on one slide
- ✿ Insert sound on one slide
 - ✿ The sound must be imported. Do not use slide transition sound.
 - ✿ The sound should play automatically when the screen shows.
- ✿ Use the following formatting techniques
 - ✿ **Bold**
 - ✿ *Italics*
 - ✿ Change in font
- ✿ Link to an Internet source
- ✿ Animate a slide using preset animation
- ✿ Use a transition

- ✿ Set the timing between slides
- ✿ Create a bibliography of sources on a slide with a colored background (no template)
- ✿ Create Print handouts or a reference page online

Save the presentation you create in your network sub-folder named "Evaluation Documents". (Save presentation until you are notified of a satisfactory evaluation.) To submit the assignment for evaluation, e-mail me at moliver@godleyisd.net. The subject line for you e-mail should be:

Multimedia Presentation Test.

Please include you name and campus in the e-mail body along with the disclaimer:

"I verify that I have not received help on this test from anyone else, including other teachers, staff members, students, or family members. I also certify that I have printed handouts for my presentation."

Attach the presentation to the e-mail. I will send you a return e-mail when I receive your presentation.